

SLDS GOVERNING BOARD

**Meeting
Mississippi Manufacturers Association
Board Room
720 N. President Street
Jackson, MS**

**MINUTES
July 8, 2013**

In Attendance:

Mr. Jay C. Moon, Chair, President and CEO, Mississippi Manufacturers Association
Dr. Hank Bounds, Commissioner of Higher Education
Dr. Glenn F. Boyce, President of Holmes Community College
Dr. Eric Clark, Executive Director, Mississippi Community College Board
Mr. Christopher B. Epps, Commissioner, Mississippi Department of Corrections
Mr. Dale Smith, Deputy Director, Mississippi Department of Employment Security
Mr. Mike Kent, Interim Deputy State Superintendent, Mississippi Department of Education
Dr. Laurie Smith, Executive Director, State Early Childhood Advisory Council

A list of others present who signed the attendance roster is on file.

Call to Order: Chair Moon called the meeting to order at 10:02 a.m.

Chair Moon asked the board to review the minutes from the previous meeting. Commissioner Epps moved to approve the minutes. Dr. Bounds seconded the motion. Mr. Kent asked whether the attendance list in the minutes represents board members or attendees in general. He asked to change the language describing attendance at the orientation meeting to something more general. The change was accepted. The board unanimously approved the minutes.

Chair Moon opened discussion on the bylaws. Dr. Clark moved to make three changes to the draft bylaws: (1) provide clearer language in Article 2, Section 1, about board membership and adding board members; (2) state in Article 2, Section 2, that the board chair will be responsible for board meeting minutes; and (3) delete the paragraph about an appeals committee under Article 4. Mr. Smith seconded the motion. The board unanimously accepted the changes to the draft bylaws.

Dr. Clark moved to accept the bylaws as a whole. Mr. Smith seconded the motion. The board unanimously accepted the bylaws, though Mr. Kent abstained from the vote.

Dr. Clark moved to accept MDOC (as represented by Mr. Christopher B. Epps) and MACJC (as represented by Dr. Glenn F. Boyce) as board members. Mr. Smith seconded the motion. The board unanimously approved the motion.

Chair Moon directed the board to consider short-term policies and procedures for ad-hoc reporting. Dr. Clark moved to accept the document titled "MCCB Points of Concern Regarding Governance of the SLDS" as a short-term template for ad-hoc reporting while board procedures are developed. Mr. Kent suggested that the first point in the document be edited to state that the primary agency will be notified in writing of any ad-hoc report. Mr. Smith asked whether the interim document should include a sunset

clause to ensure that long-term governing board policies and procedures for ad-hoc reporting be developed and approved. Chair Moon stated that the minutes should reflect that long-term policies and procedures for ad-hoc reporting can be developed by October 1, 2013. Chair Moon asked for a motion. Dr. Clark moved to approve the document as amended. Dr. Boyce seconded the motion. The board unanimously approved the adoption of the short-term policies and procedures for ad-hoc reporting.

Chair Moon asked for letters from all entities stating their representatives for agency heads.

The board discussed the SLDS website. Dr. Bounds moved that the board review the data on the website during the week (July 8-14, 2013) and have the website online on the following Monday (July 15, 2013), provided that no cell data are based on absolute numbers less than 30. Mr. Kent seconded the motion. The board unanimously approved the motion.

Chair Moon asked for any other business. Dr. Bounds suggested that the board begin to establish a group to develop long-term policies and procedures for ad-hoc reporting. Dr. Bounds indicated that representatives from IHL, the community colleges, and MDE have the necessary expertise to form the group. Chair Moon indicated that two research experts from each entity will be sufficient.

Adjournment: The meeting was adjourned by Chair Moon at 12:33 a.m.