

SLDS GOVERNING BOARD

**Meeting
Mississippi Department of Information Technology Services
Board Room
3771 Eastwood Drive
Jackson, MS**

**MINUTES
March 3, 2014**

In Attendance:

Mr. Jay C. Moon, Chair, President and CEO, Mississippi Manufacturers Association
Dr. Eric Clark, Executive Director, Mississippi Community College Board
Dr. Hank Bounds, Commissioner of Higher Education
Mr. Brent Christensen, Executive Director, Mississippi Development Authority
Dr. Laurie Smith, Executive Director, State Early Childhood Advisory Council
Ms. Audrey McAfee, Management Information Systems Director, Mississippi Department of Corrections
Mr. Richard Berry, Executive Director, Mississippi Department of Human Services
Dr. Glenn F. Boyce, President of Holmes Community College
Mr. Mark Henry, Executive Director, Mississippi Department of Employment Security
Dr. Carey Wright, State Superintendent, Mississippi Department of Education
Mr. Dick Johnson, Systems Manager, Mississippi State Department of Health
Mr. H.S. "Butch" McMillan, Executive Director, Mississippi Department of Rehabilitation Services
Ms. Rita Rutland, Chief Systems Information Officer, Division of Medicaid

A list of others present who signed the attendance roster is on file.

Call to Order: Chair Moon called the meeting to order at 10:02 a.m.

Chair Moon asked the board to consider the minutes of the board meeting on December 18, 2013. Dr. Bounds made a motion to approve the minutes. Dr. Smith seconded the motion. The board unanimously approved the motion.

Chair Moon discussed the rules and regulations document for the board and the extensive review it has undergone. He mentioned the issue about teacher social security numbers. Dr. Wright said the issue was about MDE releasing data with teacher SSNs. Dr. Wright said she approved releasing teacher SSN data for a report to the governor but that she has not authorized the ongoing submission of teacher SSN data. Dr. Bounds suggested removing the section about SSNs (Section 3.2) in the rules and regulations document until Dr. Wright can fully address the issue. Board attorney Leigh Janous then advised against removing the section because its removal could incorrectly suggest that the board is not concerned with the issue. Mr. McMillan asked if the teacher SSN issue was related to distrust of nSPARC. Dr. Wright answered that the issue concerned privacy law. Mr. Henry said he doesn't understand the issue since MDE had been releasing teacher SSN data for the last decade. Dr. Wright said MDE in the past had not notified teachers and parents about the release of SSN data, which is required by federal law. Dr. Wright said MDE is more than willing to convert SSNs to unique 10-digit identifiers.

To account for this issue, Chair Moon suggested adding language about data transferal in the rules and regulations. The board discussed this suggestion and concluded that language should specify that transferal of "SSN or other unique identifier data" is subject to agreement in writing by the agency and the board. Dr. Clark motioned to approve this amendment to the rules and regulations. Mr. Johnson seconded the motion. The board unanimously approved the motion. Dr. Clark then motioned to approve

the rules and regulations document. Mr. McMillan seconded the motion. The board unanimously approved the motion.

Chair Moon opened discussion on the state data clearinghouse and the possibility of giving nSPARC that role. Dr. Bounds and Dr. Wright expressed concerns related to appropriations and releasing money to the proper contracted party. Chair Moon said the board will consider these concerns and hold the issue for a later meeting.

Chair Moon moved on to the minutes of the October 23, 2013 meeting. He stated that the board's legal counsel said that the minutes for October 2013 meeting could be approved, provided that the board acknowledges that it added members illegally during the meeting. Dr. Clark motioned to approve the minutes. Mr. Christensen seconded the motion. The board unanimously approved the motion.

Ms. Janous explained why the board appointments during the October 2013 meeting were not valid. Two of the additions – a local representative from school districts and a local representative from the universities – were not valid because the SLDS statute states that only entities directly contributing data to the SLDS can have a representative on the board. The other four additions were not valid because data contributors must specify their representatives for board approval. Dr. Bounds said he was fine with rescinding these additions, but he stated that there is some distrust of the SLDS locally and that there were issues with MOUs. Chair Moon said he is open to establishing a sub-committee to address these concerns. Dr. Bounds motioned to rescind the six members added during the October 2013 meeting, with the caveat that entities providing data to the SLDS may submit a name to represent them on the board. Dr. Wright seconded the motion. The board unanimously approved the motion.

Chair Moon asked Dr. Alice Clark, the review committee chair, to discuss the process behind reviewing ad hoc data requests. Dr. Alice Clark shared six proposed members for the review committee. Dr. Eric Clark motioned to approve the six members. Mr. Berry seconded the motion. The board unanimously approved the motion.

Adjournment: The meeting was adjourned by Chair Moon at 11:47 a.m.